Yankalilla
Community
Children’s Centre

Annual Report
2014
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2. REPORT FROM GOVERNING COUNCIL

Achievements and highlights:

- The Yankalilla Community Children’s Centre (the Children’s Centre) now has a Facebook page
- A full-time position has been made available for an “Early Childhood Teacher” at the Children’s Centre.
- The Yankalilla Area School gave the Children’s Centre a large area of land behind the Children’s Centre.
  - A Subcommittee was formed to plan the development of the land
  - The Subcommittee decided that the land be known as “The Backyard”.
  - “The Backyard” was fenced
- The Yankalilla Area School and the Children’s Centre have started discussing the building previously known as the “Annexe”.
  - A Subcommittee was formed to discuss the “YOSH” (Yankalilla Out of School) program and the use of the building previously known as the “Annexe”.
- The Children’s Centre held two classes of Pre-school/Kindergarten in Terms 1 and 2 with a choice of 2 days per week in the first half of a term and 3 days per week in the second half of a term (or vice versa). This was changed to one large class (41 Pre-schoolers in the end) all attending 2 days per week in Term 3 and 3 days per week in Term 4.
  - This was at the directive of the South Australian Department of Education and Child Development (DECD).
  - Some children loved the large numbers; others found it a challenge!
- DECD is considering the formalisation of the land tenure of the Kindergarten section of the Children’s Centre. DECD has written that it will consider reimbursing the former “Yankalilla Community Kindergarten” in this regard. This follows on from a letter from the Governing Council.
- The Chairperson’s first piece of correspondence was a letter from the Minister of the Federal Department of Education and Child Development (DECD) flagging a “Review of School and Pre-school Governance in South Australia”.
  - An “Issues Paper” was released throughout this year (2014) and Submissions invited.
  - The Chairperson wrote a Submission on her own behalf.
- The Yankalilla Council gave the Children’s Centre a Totem “Art” Pole and this is to be painted by children assisted by a local artist in 2015.
- 28 new lockers have been installed in the Child Care area of the Children’s Centre.
- Child Care fees have been increased by 60 cents per day.
- An EFTPOS system has been installed at Reception.

Thank you to the other members of the Governing Council and the Staff, other parents and carers and the children of the Yankalilla Community Children’s Centre for a wonderful 2014 and the opportunity to have been Chairperson (Victoria Wetherby – Out-going Chairperson).
3. QUALITY IMPROVEMENT PLAN

Our 2014, Quality Improvement Plan was developed in consultation with staff and parent representatives after a thorough assessment of our current practices against the National Quality Standards. Our current strengths were identified and areas for improvement identified.

The highlights and achievements of our 2014 Quality Improvement Plan:

**Quality Area 1: Educational Programs and Practice**

- **Respect, Reflect, Relate Inquiry + KidsMatter**
  
  Our focus in 2014 was children’s mental health and wellbeing.
  
  Supporting educators learning in this area was the participation by all staff in the KidsMatter program combined with an “in-depth” exploration of the wellbeing scale contained in the Respect, Reflect, Relate (RRR) document. New Strategies and initiatives were commenced as a result of our learning. Video observations of children from our childcare and preschool programs were evaluated using the RRR wellbeing scale and provided evidence that Yankalilla Community Children’s Centre is providing an environment that fosters the development of a strong sense of wellbeing.

  The Building Teacher Capacity funding provided the resources to fund educators release time to complete the KidsMatter training and complete the RRR videoing and scaling.

**Quality Area 2: Children’s health and Safety**

- Immunisation and infectious disease policy – Exclusion guidelines and Nutrition policy handouts were revised to improve clarity and consistency of implementation.

**Quality Area 3: Physical Environment**

- Over $10,000 was spent on new indoor and outdoor resources for children

- A checklist for all cleaning tasks has been implemented for daily completion by the centre cleaner

**Sustainability** – Our goal of introducing more sustainable practices has included staff and children attending presentations on recycling and reducing food packaging + embedding sustainability in the curriculum. The Governing Council is also exploring the option of solar power.
Quality Area 4: Staffing Arrangements

Strengths for this area were identified as:

- Centre provides continuity for children with consistent educators in each area.
- Centre provides support educators for children with additional needs.
- Access to high quality, consistent relief staff
- All permanent educators at YCCC have been employed at our centre for over four years and have a minimum Diploma level qualification
- Educators utilise the strengths of individual educators to enrich program experiences provided for children
- Low staff turnover
- Good relationships and communication across staff teams

Quality Area 5: Relationships with children

Strengths for this area were identified as:

- Educators have long term, high quality relationships with children (evidence parent surveys 2013, relaxed and happy atmosphere, frequent child initiated conversations, educators engaged in sustained conversations with children throughout the day
- Educators support children’s efforts through the use of positive reinforcements, aids and role modelling.
- Educators provide opportunities for children to take considered risks within our ‘safe’ environment.
- Educators offer children support to persist with challenges.

Quality Area 6: Collaborative partnerships with families and communities

- Improve Preschool attendance percentage
  The DECD Preschool Attendance Grant was used to employ an additional teacher in preschool for term 2. This enabled the preschool to maintain smaller preschool groups for another term, before combining into one group for terms 3 and 4. Our mean attendance percentage for 2014 was 91.6% which achieved our target of 90%.
- Preschool Parent Feedback
  Two new preschool parent feedback formats were trialled in 2014. In addition all parents were invited to complete the 2014 DECD preschool survey. 11 surveys were returned and areas for improvement were identified for 2015.

Quality Area 7: Leadership and service management

- National Quality Standards (NQS) Policies
  Yankalilla Community Children’s Centre has all policies required under the NQS and operates accordingly.

Next Steps:
It was good to see that many of the improvements identified for 2014 were implemented and achieved. With good foundations in place, 2015 will provide an opportunity to delve deeper into quality curriculum provision including addressing the DECD priorities of Literacy and Numeracy. Ongoing focus areas will continue including – cultural diversity, sustainability and cleaning standards.
4. INTERVENTION AND SUPPORT PROGRAMS

Early Intervention for children with identified special needs

<table>
<thead>
<tr>
<th></th>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preschool</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No of Children</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>DECD Weekly Support Hours</td>
<td>4.2</td>
<td>4.8</td>
<td>6.0</td>
<td>6.6</td>
</tr>
<tr>
<td>Childcare</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No of children</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Inclusive Directions Weekly Support Hours</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Preschool**: In addition, an average of 10 preschool children were identified each term to participate in small group activities to support the development of foundation skills and understandings. An average of 2 hours per week per term was allocated to support the provision of these small group activities.

**Childcare**: The YCCC provided additional staffing to enable primary carers to implement specialised therapy programs where provided for targeted children. An average of 30 minutes per week was allocated to these support programs.

All of the above programs have been very effective in enabling educators to work in partnership with parents and specialists to support the individualised programs (physio, speech pathology, occupational therapy, psychology and educational - NEP) for identified children.

5. STUDENT DATA

5.1 Enrolments and Attendance

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolment</td>
<td>38</td>
<td>38</td>
<td>38</td>
</tr>
<tr>
<td>Attendance</td>
<td>31</td>
<td>31</td>
<td>35</td>
</tr>
<tr>
<td>Attendance Percentage</td>
<td>82%</td>
<td>82%</td>
<td>91.6%</td>
</tr>
</tbody>
</table>

Childcare Attendance

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>26.5</td>
<td>25.3</td>
<td>20.9</td>
</tr>
</tbody>
</table>
Analysis of Percentage and Attendance Data
Preschool enrolments were maintained at the same level of the previous two years. However in 2014, we have seen a dramatic increase in our preschool attendance percentage. Yankalilla Community Children’s Centre has implemented many initiatives over the last three years in order to improve our attendance percentage. In 2014 this included the employment of an additional preschool teacher in order to maintain smaller preschool groups for terms 1 and 2. The other initiative that has supported the increase in our attendance percentage is the practice of following up on a daily basis (via a phone call) when children are absent from preschool. This supports the establishment of good relationships with families and the expectation of regular attendance at preschool.
Childcare attendance was significantly lower than previous years. Enrolments into our childcare program have been affected by the commencement of two family day care services in our local area. In addition (as noted last year) there has been a significant reduction in “under 2” childcare enrolments. This trend will continue to be monitored and reviewed in line with budget implications and forward planning.

5.2 Destination – Feeder Schools

<table>
<thead>
<tr>
<th>Feeder Schools</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site number - Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0251 - McLaren Vale Primary School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0303 - Myponga Primary School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0650 - Rapid Bay Primary School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0766 - Yankalilla Area School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8498 - Tatachilla Lutheran College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>99.9</td>
<td>100.0</td>
<td>100.0</td>
</tr>
</tbody>
</table>

In 2014, enrolments to our main feeder school – Yankalilla Area School remained constant. There was a slight increase in enrolments to Myponga Primary School with a corresponding decrease to Rapid Bay Primary School.

6. CLIENT OPINION

In 2014, all parents of preschool children were invited to complete the DECD parent opinion survey. The 2014 results presented below represent the responses of the 11 parents who returned the survey. The parent opinion survey consisted of 44 questions which were divided into four categories. The table below shows the results for the last 4 years.

<table>
<thead>
<tr>
<th>Year</th>
<th>Teaching and Learning</th>
<th>Support of Learning</th>
<th>Relationships and communication</th>
<th>Leadership and decision making</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>4.39</td>
<td>4.45</td>
<td>4.37</td>
<td>4.31</td>
</tr>
<tr>
<td>2012</td>
<td>4.44</td>
<td>4.53</td>
<td>4.47</td>
<td>4.5</td>
</tr>
<tr>
<td>2013</td>
<td>4.76</td>
<td>4.68</td>
<td>4.66</td>
<td>4.36</td>
</tr>
<tr>
<td>2014</td>
<td>4.2</td>
<td>4.25</td>
<td>4.31</td>
<td>4.05</td>
</tr>
</tbody>
</table>

Despite achieving our target of 4.0 or above in each category, it should be noted that scores in all categories were lower than previous years. Preschool educators have reflected on these results and have planned strategies to improve communication opportunities with parents. It is our aim by implementing these new strategies that they will impact positively on parent opinion responses in 2015.
7. ACCOUNTABILITY

A DECD Relevant Criminal History Screening audit conducted on the 16th October 2014 issued the following findings: “The site retains clear records for staff, TRT’s and GC members. All persons currently attending the site have DCSI clearances, with no expired or non-acceptable clearances sighted against the audit.”

8. FINANCIAL STATEMENT

Yankalilla Community Children's Centre

Profit & Loss Statement
January 2014 To December 2014

Income
Pre-School Income
Pre-School Fees $15,305.95
P21 - DECD $284,073.43
Total Pre-School Income $299,379.38
Childcare Income
Childcare Fees $152,584.04
Child Care Benefit $184,423.51
Community Support Program $38,237.50
ISS Support Payments $1,042.28
C/Link Maternity reimbursement $1,666.73
Workcover reimbursement -wage $25,501.40
Total Childcare Income $403,455.46
Playgroup
Playgroup $283.40
Total Playgroup $283.40
Interest
Cheque Account Interest $127.89
Sasif Account interest $2,379.51
Total Interest $2,507.40
Other Income
Excursions $777.00
Fundraising Income 1 $777.00
Childrens Clothing $621.83
Miscellaneous Income $1,716.98
Total Other Income $3,892.81
Total Income $709,518.45

Cost of Sales
Wages-Pre School
Pre-School Wages $255,680.71
Total Wages-Pre School $255,680.71
Wages-Childcare
Staffing-Care $264,977.23
Staffing-Clerical $33,946.56
Cleaner $16,505.36
workcover payments as wage $23,074.69
Total Wages-Childcare $338,503.84
Wages - On Costs
Superannuation $27,182.50
WorkCover $10,448.50
Prov’n for Leave Loading $1,056.00
Total Wages - On Costs $38,687.00
Total Cost of Sales $632,871.55
Gross Profit $76,646.90

Expenses
Consumables
Art & Craft General $1,824.56
Arts & Craft Pre-School $602.31
Arts & Crafts Preschool 2 W/T $211.64
Arts & Crafts Kangaroos $648.97
Arts & Crafts Joey’s $196.45
Arts & Crafts Playgroup $87.95
Food
Children's Food and Drink $816.03
Staff Food $774.40
Curriculum Food $297.37
Total Food $1,887.80
Health Requirements
Dues & Subscriptions $2,994.46
**Annual Report 2014**

First Aid Supplies $250.67  
Sunscreen $78.00  
Total Health Requirements $3,323.13  

**Maintenance**  
DECD Repairs and Maintenance $762.69  
Scheduled Maintenance (DECD) $1,197.95  
Gardener $1,373.03  
Maintenance $7,704.10  
Waste Disposal $704.20  
Total Maintenance $11,741.97  

**Administration**  
Advertising $497.83  
Computer Printing $5,240.51  
Postage & Shipping $245.47  
Office Stationary $822.50  
Curriculum Stationary $468.62  
Bank Fees $248.59  
Consultants Fees $335.00  
Bad Debts $395.00  
Total Administration $8,253.52  

**Equipment Purchases**  
Indoor / Outdoor Resources $10,155.41  
other resources $342.37  
Total Equipment Purchases $10,497.78  

**Cleaning and consumables**  
Cleaning material/consumables $5,708.16  
Contract Cleaner $166.03  
Total Cleaning and consumables $5,874.19  

**Utilities**  
Electricity $5,797.78  
Water $2,137.98  
Telephone $1,798.11  
Internet $273.65  
Insurance $5,267.49  
Emergency Services Levy $181.20  
Total Utilities $15,456.21  

**Excursions**  
Excursions and Performers $1,189.82  
Total Excursions $1,189.82  

**Staff / Governing Council**  
Xmas show staff $940.91  
xmas children show /gifts $333.68  
Staff Training $1,751.82  
Staff Uniforms $1,012.91  
Gifts $477.25  
Xmas Show and GC Gifts $284.54  
Police Checks $714.25  
Total Staff / Governing Council $5,515.36  

**Fundraising Expenses**  
Community events $149.29  
Total Fundraising Expenses $149.29  

**Other Expenses**  
Other $516.86  
G/Council Approved  
Development $20,952.00  
Adjusting & Rounding A/C -$6.11  
Total Other Expenses $21,462.75  
Total Consumables $88,923.70  
Total Expenses $88,923.70  
Operating Profit -$12,276.80  

**Net Profit/(Loss) $520.51**

Signed:  Cathy Tozer  
Director

Signed:  Larissa Barry  
Governing Council Chairperson